



# Brigham Young University

Financial Services

June 13, 1974

Z00 20 0319  
H Tracy Hall Inc  
1711 No Lambert Lane  
Provo, UT 84601

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Dear Customer:

A review of our accounts receivable indicated that you have not paid the following invoices plus interest:

<u>Date</u>	<u>Invoice Number</u>	<u>Interest</u>	<u>Amount</u>
03-25-74	H29972	\$ 24.63	\$1,666.59

chk #507

paid (less 24.63)  
June 11

Since monthly statements are not mailed under the new system, we urge you to pay all invoices promptly to avoid additional lost time and expense. Also, interest at the rate of 1 1/2% monthly or 18% annually has been added to your account on all accounts not paid during the normal 30 day business cycle.

If there are any problems concerning the invoices, kindly let me know so that I may assist you in resolving the difficulties.

Very truly yours,

*M. L. Brown*  
Murlyn L. Brown  
Financial Services  
Accounts Receivable

MLB:sjg